



NATIONAL GUARD BUREAU

111 SOUTH GEORGE MASON DRIVE
ARLINGTON VA 22204-1373

ARNG-HRH

FEB 01 2016

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Guidance for Army National Guard (ARNG) Members Performing Active Duty Operational Support-Reserve Component (ADOS-RC) Duty under the Authority of 10 U.S.C. § 12301(d) (ARNG-HRH Policy Memo) (PPOM #16-001)

1. References. See Appendix A.

2. Purpose. This memorandum establishes policy, assigns responsibilities, and prescribes procedures for the ADOS-RC program (other than counter-drug) in support of the ARNG Directorate. This policy guidance is effective the date of this memorandum.

3. Applicability:

a. This policy applies to ARNG Soldiers currently serving on ADOS-RC tours, tour renewals, and new tour applicants.

b. This policy is not written for Soldiers serving on 32 U.S.C. § 502 (f)(2), although time performed under Full-Time National Guard Duty for Operational Support (FTNGD-OS) orders does combine with time performed under ADOS orders toward accountability limits of operational support.

4. Discussion:

a. General:

(1) Active Duty Operational Support-Reserve Component provides necessary skilled manpower assets to support short duration mission specific requirements, pursuant to 10 U.S.C. § 12301(d). The ADOS-RC program is not a career program, nor is it authorized to fill real or perceived manpower shortages. It is not intended as a vehicle to provide entitlements to separation pay, sanctuary, or retirement.

(2) Soldiers performing duty under the authority of 10 U.S.C. § 12301(d) will perform only duties that are specific requirements of the mission for which they were ordered to duty. If circumstances require a change of duty, ADOS-RC orders will be amended or curtailed. A Soldier whose tour was amended or curtailed, removing the Soldier from duty under 10 U.S.C. § 12301(d) for a specific mission, requires a new

ARNG-HRH

SUBJECT: Guidance for ARNG Members Performing Active Duty Operational Support-Reserve Component (ADOS-RC) Duty under the Authority of 10 U.S.C. § 12301(d) (ARNG-HRH Policy Memo) (PPOM #16-001)

order to return to the original mission. Orders will not be amended, curtailed, or divided for multiple periods for any 10 U.S.C. § 12301(d) order for the purpose of avoiding pay for typical non-duty days (i.e., weekends).

(3) States should carefully consider mission impact, relative to unit and individual training and readiness, before approving 10 U.S.C. § 12301(d).

b. Definitions:

(1) Operational Support (OS) is a category of voluntary duty that includes ADOS-RC with several subcategories, and FTNGD-OS.

(2) Active Duty for Operational Support-Reserve Component is an authorized voluntary tour of active duty performed pursuant to 10 U.S.C. § 12301(d), other than Active Guard Reserve (AGR) duty. It includes active duty for training (ADT) performed at the request of an organizational or operational commander; active duty or ADT performed as a result of reimbursable funding; funeral honors duty performed not in an inactive duty status; and active duty performed by members of the Retired Reserve not receiving regular retired pay. Active Duty for Operational Support-Reserve Component is funded by Reserve Component (RC) appropriations.

(3) Full-Time National Guard Duty for Operational Support is an authorized voluntary tour of FTNGD performed pursuant to 32 U.S.C. § 502(f)(2), other than AGR, drug interdiction, and counter-drug duties. It includes FTNGD for training performed at the request of an organizational or operational commander; FTNGD performed as a result of reimbursable funding; and funeral honors duty performed not in an inactive duty or active duty status.

5. Eligibility & Waiver Requirements to Apply for ADOS-RC Tours:

a. The Soldier must be an ARNG Soldier who meets the Army medical retention standards in accordance with Army Regulation (AR) 40-501, Chapter 3, and as outlined in this policy.

b. The Soldier must not be within 6 months of mandatory removal or expiration of term of service (ETS) on the tour's report date.

c. A waiver from the ARNG CoS is required if Soldiers are to serve on ADOS-RC for more than 1,095 days (3 years) in the previous 1,460 days (4 year). Soldiers are accountable against active duty strength (active component or ARNG AGR end

ARNG-HRH

SUBJECT: Guidance for ARNG Members Performing Active Duty Operational Support-Reserve Component (ADOS-RC) Duty under the Authority of 10 U.S.C. § 12301(d) (ARNG-HRH Policy Memo) (PPOM #16-001)

strength, consistent with pay appropriations) when the 1,095-day threshold is crossed, pursuant to 10 U.S.C. § 115. Requests for 1095 waivers will be submitted by the Division Force Requester (DFR) to the appropriate G-Staff through the ARNG electronic staffing system for ARNG CoS action.

d. Soldiers with 17 or more years of Active Service (AS) will not be placed on ADOS-RC orders without prior approval from HQDA DCS, G-1. Soldiers will not be ordered to ADOS-RC or offered follow-on tours that will place them within 2 years of becoming eligible for retired pay or retainer pay under a purely military retirement system. Sanctuary waiver requests for ADOS-RC must be sent through command channels to the DARNG, ATTN: ARNG-HRH-M, 111 South George Mason Drive, Arlington, VA 22204-1373. Requests must be routed through ARNG-HCM. Requests must arrive at least 45 days in advance of the tour start date, or they will be returned without action.

e. Soldiers must not be placed on orders that will qualify them for separation pay. A Soldier who has completed 6 or more continuous years of AS is entitled to separation pay computed under 10 U.S.C. §1174. Qualification for separation pay is negated when at least a 31-day break in service is sustained before completion of the 6th year of continuous AS. For purposes of this paragraph, a period of active duty is continuous if it is not interrupted by a break in service of more than 30 days. Separation pay is funded from the account for which the Soldier was performing duty at the time of separation. Separation pay will not be deducted from the AGR Open Allotment. Separation pay will be recouped from the Soldier's retirement pay. The DFR will submit the request for separation pay waivers to the appropriate G-Staff through the ARNG electronic staffing system for ARNG CoS action.

f. Lieutenants will not be placed on orders to execute ADOS-RC duty within the National Guard Bureau Directorates without an approved Exception to Policy (ETP) from the ARNG Chief of Staff. An ETP will not be required for Military Intelligence Lieutenants to serve on ADOS-RC when performing operational intelligence support through the Funded Reimbursable Authority (FRA) Program. Additionally, Lieutenants with the following Occupational Specialties may serve without an ETP in the NCR if the ADOS-RC duty description aligns with their specific area of concentration: Medical, Judge Advocate General, Finance, and Chaplain Corps. The DFR will submit waiver requests to the appropriate G-Staff through the ARNG electronic staffing system for ARNG CoS action.

g. Soldiers who have received one or more adverse actions (e.g., a letter of reprimand, reduction in rank, General Officer Memorandum of Reprimand, non-

ARNG-HRH

SUBJECT: Guidance for ARNG Members Performing Active Duty Operational Support-Reserve Component (ADOS-RC) Duty under the Authority of 10 U.S.C. § 12301(d) (ARNG-HRH Policy Memo) (PPOM #16-001)

judicial punishment, or court-martial) within 2 years of the tour report date are not eligible for a T10 ADOS-RC tour.

h. Soldiers who have been selected for release by a Release from Active Duty (REFRAD) board or Tour Continuation Board (TCB) are not eligible for a T10 ADOS-RC tour.

i. The Soldier must not be under a suspension of favorable personnel actions per AR 600-8-2, Suspension of Favorable Personnel Actions (Flag), 23 October 2012.

j. The Soldier must have a record of an Army Physical Fitness Test (APFT) taken within 60 days of the ADOS-RC application date.

6. Requirements Related to 1,095 Days of Operational Support:

a. The National Defense Authorization Act (NDAA) of FY 2005 made changes to Army strength accounting procedures pertaining to Soldiers performing operational support duty under the provisions of 10 U.S.C. § 12301(d) and 32 U.S.C. § 502(f)(2). Tracking and reporting on the 1,095-day (3-year) requirement for the ARNG is accomplished on a consolidated basis by the ARNG Personnel Programs, Manpower, and Resources Division (ARNG-HRM) for the entire nation and will not affect the AGR vouchers of the individual States or the T10 U.S.C. AGR program, unless directed otherwise by ARNG-HRM.

b. In accordance with NDAA FY 2005 and Office of the Secretary of Defense guidance, a member whose order to ADOS-RC specifies a period of greater than 3 years will be counted against ARNG AGR end strength effective the first day of the order. A Soldier on ADOS-RC orders specifying a period of less than 3 years will be counted against ARNG AGR end strength effective the date on which the cumulative period of OS service exceeds 3 cumulative years within the previous 4-year period. Furthermore, these members will continue to count against the ceilings outlined under the provisions of 10 U.S.C. § 115(b). Each RC is limited to a maximum number of personnel that may be performing OS duty at any time.

7. Accountability:

a. Upon application, Soldiers are responsible to provide a full and accurate accounting of all active duty or full-time National Guard duty served before entry on ADOS-RC. Failure to do so may result in early termination of orders. Soldiers will include Department of the

ARNG-HRH

SUBJECT: Guidance for ARNG Members Performing Active Duty Operational Support-Reserve Component (ADOS-RC) Duty under the Authority of 10 U.S.C. § 12301(d) (ARNG-HRH Policy Memo) (PPOM #16-001)

Army (DA) Form 1506, Statement of Service—For Computation of Length of Service for Pay Purposes, August 2007, in their T10 ADOS-RC packet to satisfy this requirement.

b. Soldiers on OS duty will count against the OS ceilings, regardless of the duty's duration.

c. Soldiers will remain in the ARNG while performing OS duty with the State managing them for the duration of the ADOS-RC order, regardless of end-strength accounting for the active component.

d. Army National Guard members performing OS duty will continue to be managed as Guard members. They remain RC members who are performing ADOS under 10 U.S.C. § 12301(d).

e. The ARNG officers and warrant officers performing OS duty will not be placed on the Active Duty List, regardless of the duration of the ADOS orders. The reserve component officers and warrant officers will remain on the Reserve Active Status List and compete for promotions with other RC officers and warrant officers.

f. The ARNG enlisted members will continue to execute their RC enlistment and reenlistment contracts.

g. The ARNG-HRM will coordinate with DCS, G-1 (DAPE-PRS and DAPE-MPE) annually to verify the yearly ceiling for operational support.

8. Reporting Requirements: The ARNG-HRM will submit a monthly OS report to the DCS, G-1 (DAPE-PRS and DAPE-MPE). The OS report will be submitted on the 15th of every month and will report OS personnel numbers as of the last day of the previous month (e.g., the 15 November 2015 OS report will provide OS personnel numbers as of 31 October 2015). The NGB will address the following in its monthly OS reports:

a. The total number of ARNG Soldiers:

- (1) Serving on ADOS-RC orders and not counted against AGR end strength.
- (2) Serving on ADOS-RC orders and counted against AGR end strength.
- (3) Serving on FTNGD-OS orders and not counted against AGR end strength.
- (4) Serving on FTNGD-OS orders and counted against AGR end strength.

ARNG-HRH

SUBJECT: Guidance for ARNG Members Performing Active Duty Operational Support-Reserve Component (ADOS-RC) Duty under the Authority of 10 U.S.C. § 12301 (d)(ARNG-HRH Policy Memo) (PPOM #16-001)

b. The NGB will also provide DCS, G-1 (DAPE-PRS), with the following data for each Soldier on OS orders:

(1) Social Security Number and component of record.

(2) Start and end dates of current OS orders.

(3) Indication of whether the OS orders are for more than 1,095 days, such that the "3-year rule" applies.

(4) The total number of completed OS days that count toward the 1,095-day limit of the "3-out-of-4-year" rule, if the OS orders are for 1,095 days or less.

9. Coding:

a. The DA Form 1379 will be coded "C" to give constructive credit for Annual Training (AT) or Inactive Duty for Training (IDT) attendance.

b. For accounting purposes, Soldiers will have a Basic Active Service Date established in the retirement points accounting management/Total Army personnel database.

c. The active status program designator code of "B" will be used to identify ADOS-RC Soldiers in the Standard Installation/Division Personnel System.

10. Orders:

a. Title 10 ADOS-RC orders will not exceed 365 days. The ARNG CoS must approve exceptions. Title 10 ADOS-RC orders with a start date later than 1 April must be approved through ARNG-ODO-CI for TDY funding requirements. The end date of all T10 ADOS-RC orders will be no later than 30 September of the current FY. Orders will clearly state the organization to which a Soldier is attached or assigned. Orders must state that the Soldier is subject to the Uniform Code of Military Justice (UCMJ) jurisdiction.

b. Orders will not be issued for extended periods if it is known that the member will need to have their orders curtailed during the tour. Otherwise, it is a potential fiscal law violation. For example, do not cut orders for 45 days if it is known before the tour starts that the Soldier's orders will be curtailed and the member must return after 23 days for

ARNG-HRH

SUBJECT: Guidance for ARNG Members Performing Active Duty Operational Support-Reserve Component (ADOS-RC) Duty under the Authority of 10 U.S.C. § 12301(d) (ARNG-HRH Policy Memo) (PPOM #16-001)

other mission requirements. Orders will not be broken or divided to allow the continued payment of TDY entitlements not directly required by the mission.

c. All ADOS-RC Soldiers on orders for greater than 180 days will take a record APFT at least twice per year, with at least 4 months between each record APFT.

d. All Command Sergeants Major and First Sergeants serving on ADOS-RC orders for greater than 30 days will be laterally appointed to Sergeant Major and Master Sergeant while performing ADOS-RC.

11. Drill: Per 32 U.S.C. § 325, members are relieved from duty in the National Guard of their State when ordered to active duty. Thus, there is no authority to order an individual on a 10 U.S.C. § 12301(d) tour of duty to attend AT or IDT as described in 32 U.S.C. § 502(a). However, Soldiers on ADOS-RC may participate in training with their State unit during scheduled AT/IDT periods, provided they volunteer to participate and the following conditions are met:

a. Soldiers on ADOS-RC orders may not exercise any form of command authority over Soldiers in a Title 32 status. Personnel assigned as Commanders of State ARNG units are not authorized to serve on T10 ADOS-RC orders (Commanders may apply for ADOS-RC tours, but their Command appointment must be terminated upon starting such a tour).

b. The first Colonel/O-6 in the chain of command under which the member is performing active duty must approve participation in the training.

c. Participation in AT or IDT will not interfere with the duties the member performs under the authority of 10 U.S.C. § 12301(d).

d. The 10 U.S.C. § 12301(d) duty location and the 32 U.S.C. § 502(a) training locations are within the local commuting distance as defined in the Joint Travel Regulation (JTR), T4045-G, Inactive Duty Training outside Normal Commuting Distance, 1 October 2014. The ARNG CoS is the approval authority for travel exceptions, except Military Intelligence personnel serving on Funding Reimbursable Authority who require approval from their State and supported organization.

12. Application Procedures: The following documents are required for all T10 ADOS-RC tour applicants. Soldiers will apply for positions through Tour of Duty (TOD). The Department of the Army Mobilization Processing System-Overseas Contingency

ARNG-HRH

SUBJECT: Guidance for ARNG Members Performing Active Duty Operational Support-Reserve Component (ADOS-RC) Duty under the Authority of 10 U.S.C. § 12301(d) (ARNG-HRH Policy Memo) (PPOM #16-001)

Operations Individual Orders will generate orders once all required documents are uploaded into the TOD system.

- a. The State generates The Adjutant General (TAG) Letter of Release and submits the letter through TOD.
- b. Security Clearance Verification. All applicants, whose positions require a valid security clearance, must upload a memorandum from the state security manager indicating the applicant's clearance level dated no more than 60 days from the tour start date.
- c. National Guard Bureau Form 23A. A Retirement Point Assessment Statement must be current within 30 days of the application date.
- d. Department of the Army Form 1506 (Statement of Service): Must capture all AS and be signed by the Soldier.
- e. Department of the Army Form 705. For new hires, the packet must contain a record-passing APFT, within 60 days of the ADOS-RC application date, or two record-passing APFTs for Soldiers who were on T10 ADOS-RC or Title 32 FTNGD-OS during the previous 12-month period.
- f. Department of the Army Form 5500/5501. A body fat worksheet within 60 days of ADOS-RC application date is required for Soldiers not meeting the height and weight standards.
- g. Department of the Army Form 3349, Physical Profile. Soldiers with temporary profiles are ineligible to start ADOS-RC tours. Soldiers with Permanent P3 or P4 profiles must submit a copy of the DA Form 3349 Medical Review Board Results.
- h. Individual Medical Readiness (IMR) Record: Soldiers are required to upload the latest copy of their IMR record to validate their current periodic health assessment (PHA) and human immune-deficiency virus (HIV) screening dates.
- i. Department of Defense Form 2648-1 (Pre-separation Counseling Checklist): required for all new sets of orders.
- j. Department of Defense Form 2958 (Service Member Career Readiness Standards/Individual Transition Plan Checklist): required only for Soldiers with 180 days or more of continuous T10 active duty service.

ARNG-HRH

SUBJECT: Guidance for ARNG Members Performing Active Duty Operational Support-Reserve Component (ADOS-RC) Duty under the Authority of 10 U.S.C. § 12301(d) (ARNG-HRH Policy Memo) (PPOM #16-001)

k. Any approved exception to policy memorandums.

13. Medical Requirements. Soldiers must meet the medical retention standards in Chapter 3 of reference i. The Medical Protection System (MEDPROS) will be used to verify the Soldier's IMR status. The Soldier's parent unit must review the Soldier's MEDPROS IMR report (available through Army Knowledge Online to individual Soldiers) to ensure that the Soldier meets these standards. The Soldier's IMR report must confirm the following information, or the packet will be returned to the organization requesting the tour without action:

a. A current (i.e., completed within the last 12 months) PHA and no outstanding medical issues that require follow-up, to include a temporary profile.

b. A current HIV test. All RC personnel called to active duty for 30 days or more must have a current HIV-1 test within two years of the projected report date.

c. A Soldier with a permanent profile of three or four in the PULHES must have had their profile adjudicated by either the Military Occupational Specialty Administration Retention Review (MAR2) process or the Physical Disability Evaluation System (PDES). The Soldier must have been found fit for retention in their Primary Military Occupational Specialty.

d. A current negative pregnancy test. Pregnancy testing is required within 15 days of start of orders in accordance with AR 40-501, Chapter 10. If orders have been published, the orders will be amended and will not exceed 30 days, except as noted in paragraph 14.c.

14. Soldiers on Orders Who Develop Medical Conditions:

a. A Soldier identified within the first 25 days of their tour as having a pre-existing medical condition that does not meet medical retention standards, may be released from active duty (REFRAD) immediately. Personnel serving on ADOS orders for 30 days or less are not required to undergo medical examinations before separation unless there is a clinical indication for the examination. Active Duty Operational Support personnel will be given a medical examination if they incur an injury during the duration of their tour that may result in disability or they allege medical unfitness or disability. Administrative processing of REFRAD orders, Soldier out-processing and return to home of record must be completed no later than 30 days from the Soldier's tour start date. The Soldier's parent unit will ensure that the Soldier's medical condition is

ARNG-HRH

SUBJECT: Guidance for ARNG Members Performing Active Duty Operational Support-Reserve Component (ADOS-RC) Duty under the Authority of 10 U.S.C. § 12301(d) (ARNG-HRH Policy Memo) (PPOM #16-001)

appropriately profiled and tracked until resolution—either returned to duty (RTD) or entry into the PDES.

b. A Soldier who, after the initial 30 days of their tour, develops a medical condition which prevents them from meeting medical retention standards will be tracked until the condition is resolved—either RTD or entry into the PDES. These Soldiers must be retained on active duty for appropriate medical processing (if not completed before end of tour). Soldiers requiring to be retained on active duty will be placed on the appropriate orders. The Soldier will be placed on ADOS-RC, Active Duty Medical Extension, or Medical Retention Processing 2.

c. A Soldier who becomes pregnant while on tour may request continued duty. Soldiers who become pregnant will be counseled in accordance with AR 135-91, Service Obligations, Methods of Fulfillment, Participation Requirements, and Enforcement Procedures, Chapter 4, Section V, 1 February 2005. A Soldier released under this policy may seek medical care as a former female member as outlined in reference h.

15. Voluntary Early Release: Soldiers may request early release from ADOS-RC using a DA Form 4187, Personnel Action that sets forth the reasons for the request. The request must be forwarded by the sponsor through ARNG-HCM at least 30 days before the desired release date. This will allow adequate processing time and the use of accrued leave.

16. Involuntary Early Release: When early return of the Soldier to their State is warranted and discharge from the service is not required, paragraphs 16a and 16b below shall govern involuntary REFRAD. Additionally, for officers, the requirements of AR 600-8-24, paragraph 2-35 shall apply. This will ensure due process for the service member (whether officer or enlisted), and the timely and efficient administration of REFRAD of service members from the ADOS-RC program. The following is guidance for involuntary REFRAD:

a. Sponsors will notify a Soldier of a recommendation for involuntarily release from the ADOS-RC program. Reasons for release will be in writing and the sponsor must counsel the Soldier before release. The Soldier can respond in writing within 15 days of the notification. The sponsor will forward a DA Form 4187, along with supporting documentation detailing the reason for early release. This will proceed through the chain of command, with recommendations of approval or disapproval from each level, to ARNG-HCM for processing before the sponsor issues any release paperwork to the

ARNG-HRH

SUBJECT: Guidance for ARNG Members Performing Active Duty Operational Support-Reserve Component (ADOS-RC) Duty under the Authority of 10 U.S.C. § 12301(d) (ARNG-HRH Policy Memo) (PPOM #16-001)

Soldier. The ARNG-HCM will forward the packet to the ARNG CoS, the approval authority for involuntary separations for the reasons listed in paragraph c of this section.

b. The ARNG-HCM will refer those separations where the Soldier's conduct, degree of efficiency, or manner of performance is seriously deficient to a board of three officers appointed to consider the recommendations for involuntary release. The board will determine if the Soldier will be retained or released. The board's decision will be final. Orders will be processed after ARNG-HCM has performed an administrative review of all requests for release.

c. Various reasons for involuntary release from the ADOS-RC program that would not require a board IAW paragraph 16b. Include, but are not limited to:

(1) Funding. The ADOS-RC program manning is subject to available funding and an ADOS-RC Soldier's orders may be terminated due to a lack thereof.

(2) Inappropriate rank. A Soldier's rank or pay grade is not reasonably appropriate for the ADOS-RC tasks they are performing. An example of this is the Soldier assigned to a position that causes a "grade inversion," that is, the supervisor is junior in military grade to the supervised.

(3) Mission requirements. A change in mission requirements results in no further need for the Soldier's skills and/or pay grade.

(4) Deployment. A Soldier's unit is deploying, or they are subject to a State recall.

(5) Army Physical Fitness Test or Height/Weight failure. If a Soldier fails to meet Army APFT or Army Body Composition Program standards, REFRAD and/or discharge proceedings may be initiated. The sponsor must address exceptions to this rule through ARNG-HCM, to the ARNG CoS.

(6) Medical. An ADOS-RC Soldier identified in the first 25 days as having a pre-existing medical condition that renders the individual unable to perform the duties as assigned may be REFRAD immediately. Reserve component Soldiers who have served on active duty for 30 days or more, and are identified as having a pre-existing medical condition that renders them incapable of meeting medical retention standards, are required to undergo Medical Evaluation Board (AR 40-400) and/or Physical Evaluation Board (AR 635-40) processing before REFRAD.

ARNG-HRH

SUBJECT: Guidance for ARNG Members Performing Active Duty Operational Support-Reserve Component (ADOS-RC) Duty under the Authority of 10 U.S.C. § 12301(d) (ARNG-HRH Policy Memo) (PPOM #16-001)

17. Administrative Management:

a. Uniform Code of Military Justice. A Soldier on ADOS-RC orders is subject to UCMJ jurisdiction in accordance with AR-135-200, paragraph 1-16. In accordance with AR 135-200, paragraph 7-4, a Soldier can be held past their order termination date without TAG approval if UCMJ actions are pending. The command under which the Soldier serves while on ADOS-RC orders is responsible for administering and enforcing the UCMJ.

b. Permanent Change of Station (PCS). Limitations set by ALARACT 053/2008 do not allow the funding of consecutive TDY tours of 179 days or less. A Soldier on a tour of 180 days or more will be placed on PCS status. A Soldier entering a second ADOS-RC tour that extends beyond 180 days will be subject to a PCS move.

c. Temporary Duty. Tours equal to or less than 179 days will be in TDY status. A Soldier performing duty within their local commuting area will not be in a TDY status.

d. Leave entitlements. Soldiers are entitled to leave based on AR 600-8-10. Leaders should encourage Soldiers to use accrued leave during their ADOS-RC tour. Soldiers may be eligible to sell back unused leave at the end of their tour, or to carry the leave over to their next period of active duty.

e. Permissive Temporary Duty (PTDY). If needed for house hunting, Soldiers on PCS orders may be granted up to 10 days of PTDY IAW AR 600-8-10. Soldiers are authorized usage of their PTDY upon signing in with their gaining station and approval by their division chief. Soldiers are allowed to break down the usage of their days within the discretion of their division chief; however, adjacent weekend days must be included in calculating the total. PTDY is not authorized for Soldiers upon completion of their tour.

f. Dislocation allowance and temporary lodging expenses may be authorized for traveling Soldiers for whom PCS is in accordance with the JTR.

g. Special pay. Entitlements for special duty pay while serving on ADOS-RC tours will be managed in accordance with applicable Army regulations.

h. Travel. Soldiers required to travel during their ADOS-RC tour will have the TDY entitlements paid out of the sponsor's travel funds.

ARNG-HRH

SUBJECT: Guidance for ARNG Members Performing Active Duty Operational Support-Reserve Component (ADOS-RC) Duty under the Authority of 10 U.S.C. § 12301 (d)(ARNG-HRH Policy Memo) (PPOM #16-001)

i. Schools: Soldiers on ADOS-RC scheduled to attend professional development courses may attend courses of 30 days or less while on ADOS-RC tours. The sponsoring unit will pay for functional courses (those that directly relate to ADOS-RC duties). Professional military education courses or functional courses (those not directly relating to ADOS-RC duties) will be paid by the Soldier's State. The ADOS-RC orders will be curtailed when Soldiers are required to complete courses longer than 30 days. The ARNG CoS will approve exceptions to this policy.

18. Evaluations:

a. In accordance with AR 623-3, paragraph 3-39c, evaluations for ADOS-RC Soldiers will follow active Army rules for evaluation reports.

b. The ADOS tour sponsor will establish a rating scheme and conduct any required counseling.

c. The ADOS Soldier's supervisors may submit a letter of input for a Soldier ordered to duty for special projects lasting less than 90 days.

19. Separation Documents:

a. Transition. Soldiers transitioning from T10 ADOS must comply within the Implementation Guidance on Transition Services for Army National Guard (ARNG) Soldiers, dated 8 May 2015, Para. 7 Soldiers Life Cycle (SLC) Phases, c. Transition Phase.

b. Department of Defense Form 214, Certificate of Release or Discharge from Active Duty, will be issued on release from a period of 90 days or more of ADOS-RC.

c. Department of Defense Form 220, Active Duty Report, will be issued on release of less than 90 days of ADOS-RC.

20. This policy rescinds memorandum, ARNG-HRH, 07 Jun 12, subject: Guidance for Army National Guard Members Performing ADOS-RC Duty under the Authority of U.S.C. T10 Section 12301(d) (Policy Memo #12-043).

21. The ARNG-ODO-CI Division manages T10 ADOS-RC. The T10 ADOS program manager POC can be reached at 703-607-2281.


ARNG-HRH

SUBJECT: Guidance for ARNG Members Performing Active Duty Operational Support-Reserve Component (ADOS-RC) Duty under the Authority of 10 U.S.C. § 12301(d) (ARNG-HRH Policy Memo) (PPOM #16-001)

22. The ARNG-HCM Division is responsible for T10 ADOS-RC personnel actions. The T10 ADOS Human Resources Management POC can be reached at 703-601-7510.

23. The point of contact for this memorandum is COL Glen D. Chancellor, Chief, Personnel Policy Division, at DSN: 327-5904, 703-607-5904, or glen.d.chancellor.mil@mail.mil.

4 Encls


TIMOTHY J. KADANY
Lieutenant General, GS
Director, Army National Guard

DISTRIBUTION:
ARNG G-Staff
Senior field Reps
State G-1s
State G-3s
State CoS

ARNG-HRH

SUBJECT: Guidance for ARNG Members Performing Active Duty Operational Support-Reserve Component (ADOS-RC) Duty under the Authority of 10 U.S.C. § 12301(d) (ARNG-HRH Policy Memo) (PPOM #16-001)

Appendix A

References

- a. United States Code (U.S.C.) Title 10, Armed Forces.
- b. U.S.C. Title 32, National Guard.
- c. U.S.C. Title 10, Subtitle A, Part II, Chapter 59, Section 1174, Separation Pay Upon Involuntary Discharge of Release from Active Duty.
- d. Public Law 108-375, Ronald W. Reagan National Defense Authorization Act for Fiscal Year 2005, 28 October 2004.
- e. Public Law 110-417, Duncan Hunter National Defense Authorization Act for Fiscal Year 2009, 14 October 2008.
- f. DoD Instruction 1215.06, "Uniform Reserve, Training, and Retirement Categories," 11 March 2014.
- g. The Joint Travel Regulations, Uniformed Service Members and DOD Civilian Employees, 1 October 2014.
- h. Army Regulation (AR) 40-400, Patient Administration, 8 July 2014.
- i. AR 40-501, Standards of Medical Fitness, 14 December 2007 (RAR 4 August 2011).
- j. AR 135-91, Service Obligations, Methods of Fulfillment, Participation Requirements, and Enforcement Procedures, 1 February 2005.
- k. AR 135-200, Active Duty for Missions, Projects, and Training for Reserve Component Soldiers, 30 June 1999.
- l. AR 350-1, Army Training and Leader Development, 19 August 2014.
- m. AR 600-8-10, Leaves and Passes, 15 February 2006 (RAR 4 August 2011).
- n. AR 600-8-24, Officer Transfers and Discharges, 12 April 2006 (RAR 13 September 2011).

ARNG-HRH

SUBJECT: Guidance for ARNG Members Performing Active Duty Operational Support-Reserve Component (ADOS-RC) Duty under the Authority of 10 U.S.C. § 12301(d) (ARNG-HRH Policy Memo) (PPOM #16-001)

- o. AR 600-110, Identification, Surveillance, and Administration of Personnel Infected with Human Immunodeficiency Virus, 22 April 2014.
- p. AR 623-3, Evaluation Reporting System, 4 November 2015.
- q. AR 635-200, Active Duty Enlisted Administrative Separations, 6 June 2005 (RAR 6 September 2011).
- r. ALARACT 053/2008, Authority for Issuing Temporary Change of Station (TCS)/Temporary Duty (TDY) Orders Beyond 180 Days in Support of Contingency Operations, DTG: 041902Z Mar 08, 4 March 2008.
- s. Field Manual 7-22, Army Physical Readiness Training, 26 October 2012.
- t. Memorandum, Under Secretary of Defense, OSD P&R, 29 January 2007, subject: Operational Support Duty-Update (enclosure 1).
- u. Memorandum, HQDA, SAMR-PO, 21 February 2008, subject: Policy for Management of Reserve Component Soldiers on Active Duty for Operational Support and Full-Time National Guard Duty for Operational Support (enclosure 2).
- v. Memorandum, ARNG-OTZ, 11 March 2013, subject: FY14 Title 10 Active Duty Operational Support-Reserve Component (T10 ADOS-RC) Letter of Instruction (enclosure 3).
- w. Memorandum, ARNG-HRH, 3 April 2013, subject: Implementation Guidance for Army National Guard Personnel to Carryover Annual Leave to a Soldier's Next Period of Active Duty (PPOM #13-016) (enclosure 4).
- x. NGR 350-1 Army National Guard Training, 4 August 2009.